Joint Teacher Education Senate Meeting
3:30-5:00 Thursday, September 17, 2015
WRT 7
Minutes

I. Welcome

   Present:

   Elementary Senate:
   J.D. Cryer (Coordinator), Tony Gabriele (Professional Sequence), Deockki Hong (Physical Education and Health Education), Linda Fitzgerald (Early Childhood Education), Denise Tallakson (Elementary Education), Kim Miller (Special Education), Katlyn Andersen (Student Representative), Olly Steinthorsdottir, Mathematics Education), Amy Lockhart (Clinical Experiences), Merrilee Betts (Teacher Practitioner), Melissa Heston, (Literacy Education)

   Secondary Senate:
   Chad Christopher (Coordinator), Nadene Davidson (Clinical Experiences), Ben Forsyth (Professional Sequence), Dianna Briggs (Business Education), Kyle Gray (Science Education), Trey Leech (Physical Education/Health Education), Sheila Benson (English Education), Elizabeth Zwanziger (Modern Languages & TESOL), Rose Peterson (Student Representative), Cathy Miller (Mathematics Education), Danielle Cowley (Special Education), Kay Weller (Social Science Education)

   Ex-Officio
   Katheryn East (Chair, Teacher Education Faculty), DeeDee Heistad (Liberal Arts Core),

   Absent:
   Marilyn Shaw (Speech & Theatre Education), Courtney Lubs (Teacher Practitioner), Lynne Ensworth (Middle Level Education), Scott Greenhalgh (Technology Education), Kevin Droe (Music Education), Wendy Miller (Art Education), Michelle Swanson (Music Education)

   Guests: Rob Boody (Director of Assessment), Terri Lasswell (Head, Department of Teaching)

II. Office of Teacher Education Update
   - Due to the renovation of Schindler Education Center, the Office of Teacher Education is now located in the Rod Library Rooms 311 (Barb Hill), 365 and 366.
   - Barb Hill has started phased retirement.
   - Jamie Andersen has been hired part-time to help Barb over the next year.

III. Department of Teaching Update

- Terri Lasswell, new head of the Department of Teaching, spoke of changes within the department. She thanked Dr. Lyn Countryman and Becky Hawbaker for all their work and support during the transition time.
- The first department meeting was held last Thursday and the faculty is doing a great job of coming together and moving forward.

IV. Governance and Subcommittees Update
- Dr. Jim Wohlpart has been hired as the new Provost for Academic Affairs. With this position, Dr. Wohlpart also assumes the role of "Head of Unit" for the UNI Teacher Education Program.
- Chad and J.D. have met multiple times with Provost Wohlpart over the summer and will continue meeting with him and the Teacher Education Executive Council each month.
- Provost Wohlpart has asked that Chad and J.D. survey the Teacher Education Faculty in order to gain their perspective on how the governance system is working. Is it effective or not?
- All Teacher Education Subcommittees associated with Accreditation should be meeting and starting to write the initial draft associated with their Ch. 79 Standard.

V. Accreditation Timeline
- During the May meeting of the Teacher Executive Council, at the request of the Deans of the Colleges, former Provost Licari charged Chad and J.D. to ask the Iowa Department of Education for an extension to the scheduled Accreditation Process established by the State. It was felt that due to changes in leadership across campus, and the renovation of Schindler Education Center, a delay would be helpful to all involved. J.D. contacted Larry Bice about this request. After consulting with the director of the Department of Education, this request was granted. The new date for Accreditation will be during the Fall of 2017. Below is the timeline for accreditation that was created:

Accreditation Timeline:
- Fall 2015
    - Subcommittees/Graduate College Programs start collecting info. & begin writing draft
    - Organization of Visitation Team. Team develops plan for Site Visit
- Spring 2016
    - Iowa Department of Education visits UNI and initiates "Self-Study" and reviews templates for Institutional Report
- Summer 2016
    - Subcommittees/Graduate College Programs continue to write/revise based on "Self-Study"
- Fall 2016
    - Visitation Team makes all reservations

- Office of Teacher Education develops Site Visit Portal on TE website
- Subcommittees/Graduate College Programs continue to write
- Spring 2017
  - Visitation Team completes "Site Visit Itinerary"
  - Subcommittees/Graduate College Programs finish draft and submit to the Senates (Elementary, Secondary, each College Senate)
  - Coordinators of Teacher Education present report to the Faculty Senate
- Spring break 2017
  - Subcommittees/Graduate College Programs submit draft to Executive Council
- Spring 2017
  - Office of Teacher Education finalizes report

  Presentations of this new timeline will be made to the Dean of each College, and if desired, at each College's department heads meeting.

  Senators play a crucial role and need to talk with constituents to relay information at department meetings.

VI. State Licensure Exam Recommendation Report
- Chad and J.D. reported that a copy of the State Licensure Exam Recommendation Report developed by Dr. Rob Boody, Coordinator of Assessment for the Teacher Education Program, had been sent out to all Teacher Education Faculty members.

VII. State Completion Exam Recommendation Timeline
- Review process and timeline for State Completion Exam recommendation to the Teacher Education Executive Council took place

VIII. edTPA Data Report was presented

IX. Embedded Signature Assessment (ESA) Tiered Process Recommendation was presented by Dr. Boody.
- Last year the senates voted to accept ESAs into our Teacher Education Program.
- As ESAs are developed a process needs to be created for implementation. The Teacher Education Assessment Committee recommends that a two-phased approach be adopted by the Teacher Education Program for this process.
- In the first phase, a presentation would be made to the senates regarding the proposed ESA. Senates would then deliberate and, if agreeable, would give Phase 1 approval for a pilot of the ESA to take place in which data would be collected.
- Phase 2 would take place when the pilot team brings back the data regarding the ESA and presents the findings to the senates. Based upon this information, the senates would then vote to give the authority for the

assessment to be placed into the Teacher Education Program system the following year.

X. Level II ESA Phase 1 Proposal
- The Level II team brought forward the first ESA for Phase 1 discussion.
- A mini version of an edTPA was piloted about a year ago. Based upon this, a group met to create an ESA centered on "lesson planning".
- Four tasks were mentioned in association with this ESA.
    - Task 1 would have students working on six effective elements associated with lesson planning. Students would receive support from their Level II field experience coordinators as they did this.
    - Task 2 would have students analyzing PK-12 grade student demographics.
    - Task 3 would have students creating lesson plans in order to demonstrate what they have learned.
    - Task 4 – would have students and coordinators using a scoring rubric to evaluate progress towards meeting learning objectives.

A member asked if we are adopting the Phase 1 and 2 process without discussion with departments.

One member felt she would like to present the information about the Embedded Signature Assessment (ESA) Tiered Process Recommendation to her department and then vote at the next meeting.

Chad said we should table a vote on the Embedded Signature Assessment (ESA) Tiered Process and the Level II Phase 1 approval as everyone needs to review. He asked if these items could be tabled until the October meetings.   There was no objection. Items were tabled.

XI. TQP/Show Evidence
- The Teacher Quality Partnership (TQP) grant has ended. However, in order to still meet the requirements of the grant, our current fall student teachers will be taking the edTPA as part of the student teaching semester and program completion.
- Dr. Lasswell is working with Show Evidence to provide the platform for our students to continue using edTPA for national scoring associated with the grant.
- Because students will continue to have national scoring done on their edTPA, J.D. and Chad felt it would be best if the senates had a record stating that we will not locally score for fall 2015.
- A member asked if departments would still be able to see the edTPAs and scores even though they would only be nationally scored. Rob stated information would be back by the end of November, to be used in the final TQP report. At this time, departments would be able to access the information.
- Linda moved and Tony seconded. Motion passed.

XII. New Application to Teacher Education Program Proposal

Currently the following two questions are listed on the application to the Teacher Education Program:

- State what you would like to accomplish as a teacher.
- Describe your unique skills and talents that will help you as a teacher.

J.D. proposed two new application questions that would take the place of the current questions:

- Explain why attending all classes and completing all assignments is important as you progress through the UNI Teacher Education Program.
- Explain how teachers are role models for their students.

Several members felt that although the proposed questions addressed dispositional areas, the new questions were too prescriptive and not worded well for our overall Teacher Education Program.

Based on this, J.D. withdrew the proposal

XIII. Update on Matters Arising at the State
- Since we have been given a delay in the accreditation process we will now be required to use the New Chapter 79 Standards and new Team Teaching hours requirement as we write our report.
- Based on the new Chapter 79 Standards, there is a difference in the team teaching requirements. Instead of 60-hours of Team Teaching in which 30 of those hours could be fulfilled with observation, the new Chapter 79 Standards state that only 40-hours of Team Teaching need to take place, but all of these hours must be team teaching, none can be done by observation.
- Per Rob, some faculty weren't included in 60 hours of team teaching before, but under the new Chapter 79 Standards they are now. Will they be required to complete all 40-hours or will it be prorated accordingly?
- They are now included in 40 hours.
- A question was posed as to who is defining what these 40 hours of teaching are and who has to complete them? The 40 hours of teaching should be anything in the teaching cycle - planning, instruction, assessment, and material development--not just standing in front of the class teaching.
- Chad and J.D. will be in touch with Larry Bice for specific rulings.

XIV. Upcoming Dates (subject to change)

Elementary Senate	**Secondary Senate**
October 1	October 15 CBB 327
November 5 CBB 319	November Nov. 12 CBB 319
December 3 CBB 319	December 17 CBB 319

January 15 CBB 319	January 22 CBB 319
February 4 CBB 319	February 18 CBB 319
March 10 (Joint) CBB Rooms 1 & 3	March 10 (Joint) CBB Rooms 1 & 3
April 7 CBB 323	April 14 CBB 319
April 28 CBB 319	May 5 CBB 319