

Joint Elementary and Secondary Teacher Education Senate Meeting  
3:30-5:00 pm, Thursday, March 8, 2018  
Schindler Education Center room 309  
Minutes

Welcome

**Present:**

**Elementary Senate:**

J.D. Cryer (Coordinator), Greg Bourassa (Professional Sequence), Denise Tallakson (Elementary Education), Amy Lockhart (Clinical Experiences), Chris Kliewer (Special Ed.), Sarah Vander Zanden (Literacy Education), Islam Aly (Art Education), Kimberly Hurley (Physical Education/Health Education), Olly Steinhorsdittir (Mathematics Education), Louren Kilburg (Undergraduate Student Representative), Kevin Droe (Music Education-Alt)

**Absent:**

Betsy Zan (Early Childhood Education), Carolyn Weber (Middle Level Education), Merrilee Betts (Teacher Practitioner), DeDee Heistad (Liberal Arts Core), Michelle Swanson (Music Education)

**Secondary Senate:**

Chad Christopher (Coordinator), Kyle Gray (Science Education), Barb Bakker (Physical Education/Health Education), Nicole Skaar (Professional Sequence), Kevin Droe (Music Education), Sheila Benson (English Education), Elizabeth Zwanziger (Modern Languages & TESOL), Kyle Rudick (Speech & Theatre Education), Allison Boggard (Undergraduate Student Representative), Amy Stapes (Special Education-ALT), Scott Greenhalgh (Technology Education), Courtney Lubs (Teacher Practitioner), Wendy Miller (Art Education), Ashley Jorgensen (Clinical Experiences-ALT), Ben Forsyth (Chair, Teacher Ed. Faculty)

**Absent:**

Cathy Miller (Mathematics Education), Chris Curran (Special Education), Lisa Millsaps (Social Science Education), Dianna Briggs (Business Education), Lyn Countryman (Clinical Experiences)

**Guests:** Gloria Kirkland Holmes (Associate Professor, Curriculum & Instruction), Terri Lasswell (Department Head & Assoc Professor, Teaching)

## **Abent:**

Vickie Robinson (Associate VP of Educator Preparation), Rob Boody (Director of Assessment)

### **I. Curriculum Review**

Chad presented the possible options for consideration of curriculum change: No concerns, Resolved concerns, Further consultation needed, and Unresolved concerns.

The following curriculum proposed changes for specific areas were placed in the “no concerns” option (Consent Curriculum Approvals):

- C&I, Geography, Health, Languages and Literature, Math, Music, Physics, Sociology, Social Science, Special Education, Technology and Engineering, Theatre.
  - Kyle R. - motion to accept
  - Chris K. seconded
  - Passed

After presentation to the Joint Senate, the following curriculum proposed changes for specific areas were placed in the “resolved concerns” option (Non-Consent Items):

- Languages and Literature--LANG 4093 from 2-3 hours
  - Kyle G. so moved
  - Kyle R. seconded
  - Passed
- Physical Education--Changing Methods from 5 hour block to two 3 hour blocks. AND Changing skills and activity category requirement to 1 less hour.
  - Split one methods into two
    - Elementary Methods focus
    - Secondary Methods focus
  - Barb so moved
  - Nikki seconded
  - Passed

- A. No concerns
- B. Resolved concerns; after further consultation with Educator Preparation or the respective Teacher Perspective Senate no further consultation is needed.
- Further consultation with the Educator Preparation/Teacher Preparation Senate was needed for the following reasons:
- C. Unresolved concerns; after further consultation with your program and Educator Preparation or the respective Preparation Senate, it appears that there can be no resolution of this concern at this time.

Handout outlining the Teacher Preparation Curriculum Committee and the deliberation decisions.

### **Consent Items**

Kyle Rudick made the motion to accept the consent agenda as listed in the handout and Chris Kliewer seconded. Motion passed.

### **Non-Consent Items**

#### **Languages and Literature**

Kyle Gray made the motion to accept the Languages and Literature LANG 4093 change from 2-3 hours. Kyle Rudick seconded. Motion passed.

#### **Physical Education**

Barb Bakker moved to approve the following changes:

- Changing Methods from 5 hour block to two 3 hour blocks
- Changing Skill and Activity category requirements to 1 less hours

Nikki Skaar seconded. Motion passed.

## II. State Response to IR

**1. 79.10(1) The governance structure is in transition. There are elements in the structure that have been in place for some time (college of education, faculty senates, various councils), and some are new (executive VP position, Chair of EPP, some councils). Individuals at various points in the governance structure were interviewed for understanding of the structure. Virtually all expressed a unique and different understanding of the structure or the direction the institution**

**is taking it. The evolving governance structure is not clearly understood. As the unit continues work in developing the governance structure, the team recommends the unit retain opportunities for faculty to have a voice (as seen in the senate system), examine redundancy (as seen in the work of the grad and executive councils with other committees and the senates), and clearly determine oversight regarding positions such as executive vice provost, dean of the COE, and Chair of the EPP). The team requires the unit to develop and disseminate a clear articulation of the design for the governance structure.**

Per JD, the six standards were reviewed along with strengths, recommendations and concerns. Over the next three months we will need to write a response to their report. Then a plan for the next five years will need to be put in place to address the concern area. At the end of the semester we will send the report to state and they will provide feedback.

- We must respond to the concerns.
  - 3 months to respond-- May 15
- We will work with Department of Education for final changes before going to the State Board of Education hopefully early in the Fall Semester.

Recommendations:

Develop and disseminate a clear articulation of the design for the governance structure.

Questions/concerns from senate members regarding Vickie's role:

- Do people not understand Vickie's role? Yes, she has been in the role two years at the end of this academic year.
- Items were put in place that were not part of the original governance structure – Is the Dean of the COE in charge or is Vickie in charge?
- How do other faculty bring things to the senates? What is the process for getting information out? What is the process on getting information on senate agenda?
- No clearly defined role for Vickie over the last year
- What power does she have with administration – President and Provost? What is the purpose if she doesn't have power?

- Did Roger Keater leave? No, he is assisting Vickie but he doesn't know his role at this time.
- During the last Elementary Senate meeting Vickie said role of senate is the governing body of Educator Preparation. How is this related to larger body?
- Could we extend an invitation to the Dean, Vickie and the Provost to address this group? Everyone would like this.
- JD – we can make another Joint Senate meeting soon to accelerate this process.
- Does the Executive Council talk about this? Per Chad there is a different topic discussed each meeting.
- The date of April 19<sup>th</sup> and 26<sup>th</sup> were mentioned as possible dates for the Joint Senate meeting or having this as the first meeting in the fall semester.

## 2. 79.10(5) Evidence indicates an inconsistent use of advisory committees.

Diversity Committee – Recommendations – broader definition of diversity and inclusive communities –

Classroom and field experiences – focused on ethnicity we need more

Recruitment and retention of students – diversity in our programs

Assessment Committee – A more efficient assessment system is needed. How does the conceptual framework align with the rest of our program? This should be tied to the InTASC standards.

Students don't know the InTASC standards and how they are progressing towards those. We introduce those standards but it doesn't go much further.

JD – Where is it demonstrated? Levels? Syllabi? Where is it introduced and assessed? They want to know that students have met the InTASC standards. We need to seek clarity on the specificity.

## **Faculty**

1. 79.12(2) The team did not find evidence of consistent alignment of teaching duties with faculty members' appropriate preparation, knowledge, experiences and skills. Review of faculty appointments within the unit provides evidence that some faculty members are teaching courses outside of their area of expertise or appropriate grade level.
2. 79.12(5): The team did not find evidence that all unit faculty members are engaging in ongoing meaningful involvement in activities in preschool and elementary, middle, or secondary schools.

Ongoing involvement active in preschool, elem, ms

## **Clincial**

- 1 . 79.14(7) The team requires the unit to develop, document and implement policies that ensure that all student teachers are provided bi-weekly observations with feedback by an appropriately qualified supervisor.
  - 2 . 79.14(7)b The team requires the unit to document changes to policies to ensure candidates experience student teaching in a classroom in the appropriate content and grade level.
1. Student teachers – provided bi-weekly observations – not on UNITED system to prove this. New system will be developed
  2. Requires the unit to document changes to policies to ensure candidates exp student teaching in class.....

## **Curriculum**

1. 79.15 (3) The team finds evidence that the secondary (and Art/Music/PE at both the elementary and secondary levels) program content area methods courses are not providing literacy instruction, specifically reading strategies in content area coursework. The team requires the unit to restructure curriculum in order to ensure all candidates are well prepared for integrating reading strategies into content area coursework.

2. 79.15(8) Curriculum exhibits for all endorsements offered are not yet approved. The team requires the unit to obtain approval for all curriculum exhibits for all endorsements offered by UNI.

- We must respond to the concerns.
  - 3 months to respond-- May 15
- We will work with Department of Education for final changes before going to the State Board of Education hopefully early in the Fall Semester.

### III. Three Course Requirement (update)

JD explained that as the year has progressed, there is a need to gather more internal data related to the subject of the three course requirement within the Office of Teacher Education.

### IV. Ed Prep Chair Reminder

- Dr. Benjamin Forsyth term is ending
- Associate Vice President for Ed Prep Program will be requesting nominations for the position (through the end of March)
- We will vote for new Chair in April
- Person will begin in May

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- The Chairperson of the Educator Preparation Faculty will be elected by a vote of the Educator Preparation Faculty membership in the spring of even numbered years for a two-year term and may serve for no more than two consecutive terms. The election of the Educator Preparation Faculty will be conducted by the Associate Vice President of Educator Preparation.
  - The duties of the Chairperson of the Educator Preparation Faculty include:
    - Convene regular and special meetings of the Educator Preparation Faculty and preside over them.
    - Prepare the agenda for meetings in consultation with the Associate Vice President of Educator Preparation, Coordinators of Educator Preparation and distribute the agenda to the Educator Preparation Faculty a minimum of 10 class days prior to the meeting.

- Serve as a voting member of the Executive Council and an ex-officio member of Graduate Council and each Senate.

## V. Executive Council Representatives

The Executive Council shall carry out the following functions as related to Educator Preparation matters: developing greater coordination and cooperation among the various components of the university, resourcing the programs, and adjudicating in cases of disputes.

Michelle Swanson and Cathy Miller are moving on.

We need a new senate representative for Elementary and for Secondary beginning this fall.

The Deans, Vickie, Rob, JD, Chad and Ben all serve on the Executive Council.

## VI. Student Teaching Recommendation (Terri Lasswell, Department of Teaching)

### Concerns

- The October 2017 motion was new to Terri regarding Field 1 and 2 and student teaching
- Student teaching is congested in some ways within the Cedar Valley but we aren't going to end student teaching there.
- We need to develop Marshalltown relationship.
- Coordinators in Cedar Falls have tried to move out of the student teaching process and we are now using schools further out for student teaching field experience. We could send groups of Level I's to one school if schools agree.
- Vans to transport students back and forth each day. We don't have the resources for this.
- Faculty said carpooling can be done.
- Working hard and over burden teachers
- Can students drive to their field experience or not? Student's living circumstances are considered.
- There are 41 student teachers in Des Moines and 30+ in Cedar Rapids.
- Placement meetings will be in 2 weeks – placing for fall right now

- Suggestion to hire a person to find places for students to live. Could we ask the Provost for funding? Per Terri it is a lot deeper than just one person – economic circumstances are getting in the way.

## VII. TESI Curriculum

At the last secondary senate it was discussed that TESI is going on in the background. There are not many details? What does that mean? How can we find out? A lot of work was put into this so why aren't faculty involved? This has been heard from a lot of different people. How do we get the answers?

Since we are the governing body of Ed. Preparation, can we extract from administration? TESI was commissioned by the Provost.

How do we get answers as a senate?

This would be an agenda item for when we meet with the Dean, Provost and Vickie.

Chad will make sure this is on the Exec. Council agenda.

## VIII. Teacher Education Assessment

- Data Day and P12 Terms--- (Rob Boody)
- Rob is sick today so he won't be presenting information.
- The Data Day was scheduled for April 2<sup>nd</sup> but there were conflicting schedules so this will need to be moved.
- Need faculty and students to be aware of what is going on with schools

## IX. Teacher Ed Trainings (update)

- Teacher Education Program provides three trainings:
  - OSHA: Bloodborne Pathogens
  - High Risk Behaviors and Substance Abuse
  - Mandatory Reporter of Child Abuse
- Potential requirement for teachers:

- Suicide awareness and prevention
- Promote other trainings
  - Active shooting

Coordinators would like to investigate the needs and process for trainings.

House passed Praxis II – update from State

Stopped - retro 2012 – anyone that didn't pass then would now be recommended for licensure

Now will go to the senate

Chad said don't register for the Praxis II tests at this point

Program assessment – courses adequate that are students are qualified – end of program assessments – edtpa – tws

Perf based assessment

U of I is edTPA

PPAT for ISU

UNI chose Praxis II

Kyle R.

We can do what we think in our prof expertise as perf assessment

Make our own

How to we put UNI on the map?

Kevin Droe

Students video tap – middle and then final – peer mentor watches

Professional goals – first year of teaching

#### X. Associate VP of Educator Prep Update (Vickie Robinson)

Vickie is out sick today so she won't be presenting information.

#### XI. Upcoming Dates

- Teacher Education Program Convocation--Wednesday, March 21, 4:00 PM, GBPAC (Marshalls are needed)
- Professional development workshop entitled, "Integrating Diversity and Equity in Teaching and Learning". Workshop presented by Ann E. Lopez, Ph.D. March 22, 2018 from 9:00 – 11:00 in Schindler Education Center 217.
- IACTE--April 5th and 6th

**Elementary Senate**

April 5 Location CBB 319  
April 26 Location CBB 319

**Secondary Senate**

April 19 Location CBB 319