

**Elementary Teacher Education Senate**  
**November 3, 2016**  
**Meeting Minutes**

**Present:**

J.D. Cryer (Coordinator), Melissa Heston (Early Childhood Education), Denise Tallakson (Elementary Education), Lynne Ensworth (Middle Level Education), Kim Miller (Special Education), Aly Islam (Art Education), Shuaib Meacham, (Literacy Education), Michelle Swanson (Music Education), Olly Steinhorsdottir (Mathematics Education), Amy Lockhart (Clinical Experiences), Greg Bourassa (Professional Sequence), Merrilee Betts (Teacher Practitioner), Benjamin Forsyth (TEF Chair), Vickie Robinson (Associate Vice President for Educator Preparation), Rob Boody (Director of Assessment), Chad Christopher (Coordinator of Secondary Teacher Education), J.D. Cryer (Coordinator of Elementary Teacher Education), Lori Wurtz (Secretary, Office of Teacher Education)

**Absent:**

Deockki Hong (Physical Education and Health Education), Ranae Dryer (Student Representative),

**Guests:**

Terri Lasswell (Head, Department of Teaching)

I. Welcome and Introductions

II. Approval of Minutes

Minutes for September 1, 2016 approved: Benjamin Forsyth moved to approve, Olly Steinhorsdottir seconded.

III. Field Experience Placement Requirements (continued discussion)

Based upon the motion made by the Elementary Senate at the September 1 meeting to “invite Dr. Terri Lasswell, Head of the Department of Teaching, to a future meeting to provide clarity about the process for making placements (Connection to item #3 on the Field Experience Placement Requirements sheet)” Dr. Lasswell and Dr. Amy Lockhart provided a presentation about the overall Field Experience Placement Process used by the Department of Teaching.

- Specific numbers relating to teacher candidates placed at Levels I, II, III, and IV were presented. Data showed there are over 1,130 individual placements made each semester.
- The different Levels of Field Experience were explained in detail.

- The new placement system for the Department of Teaching was highlighted. This included an explanation of different “Quadrants” the Department of Teaching is using to distribute all of the placements they make each semester. There is an emphasis to promote established relationships with classroom teachers and also create new relationships with potential classroom teachers. To do this, the Department of Teaching has created teams of field experience coordinators for each “Quadrant”. There is a Level I, Level II, and Level IV member on each team. As Level III methods instructors, or other faculty across campus interested in having a field experience associated with his/her class, the request was made to contact the Level I field experience coordinator for each Quadrant. This person would work closely with the Quadrant team to organize all possible field experience placements.

Following the presentation, Senators continued to discuss the “Field Experience Placement Requirement” sheet.

#### IV. Report on the Educator Preparation Governance Study

Dr. Rob Boody presented the “Report on the Educator Preparation Governance Study”. Results from this study are 84% of the TEF are aware of the new governance system and there is a positive perception of its effectiveness.

#### V. Educator Preparation Beliefs into Outcomes

Dr. Rob Boody presented the “Educator Preparation Beliefs into Outcomes” draft. Dr. Boody asked senators to talk with their colleagues about these outcomes to see if they can be approved as our operational outcomes for our new Mission, Vision, and Belief Statements. If they are approved, we would be able to add these as an appendix to our Mission, Vision, and Conceptual Framework document.

#### VI. Addition of “Orientation to Teacher Education Program” to Admission Requirements to the UNI Teacher Education Program

J.D. discussed the possibility of adding an “Orientation to the Teacher Education Program” to the admission requirements for the UNI Teacher Education Program. There have been difficulties with some transfer students, Post BA students, and newly declared education students not receiving information about the Teacher Education Program requirements, especially the requirement for successful completion of the Praxis Core. This orientation would be delivered either face-to-face or online so as to document that students had received this information during the first weeks of each new semester.

Melissa Heston made the motion that Chad and J.D. move forward with collaboration from advisors across campus for requiring an “Orientation to the UNI Teacher Education Program” as a requirement for admission to the UNI Teacher Education Program. Lynne Ensworth seconded the motion. The motion passed.

VII. Meeting Adjourned at 5:00 pm

IX. Upcoming Dates

**Elementary Senate**

October 13 (Joint) CBB 1 & 3  
November 3 CBB 319  
December 1 CBB 319  
January 12 CBB 319  
February 2 CBB 319  
March 9 (Joint) CBB1 & 3  
April 6 CBB 319  
April 27 CBB 319

**Secondary Senate**

September 15 CBB 319  
October 13 CBB 1 & 3  
November 17 CBB 319  
December 15 CBB 319  
January 19 CBB 319  
February 16 CBB 319  
March 9 (Joint) CBB 1 & 3  
April 20 CBB 319  
May 4 CBB 319