I. Welcome
Lisa Millsaps introduced herself as the new representative from Social Sciences.

Present:
Nicole Skaar (Professional Sequence), Dianna Briggs (Business), Wendy Miller (Art), Chris Curran (Special Education), Barb Bakker (PE/Health), Kim Hurley (PE/Health-ALT), Allison Bogaard (Undergraduate Student), Chad Christopher (Secondary Coordinator), J.D. Cryer (Elementary Coordinator), Scott Greenhalgh (Technology and Engineering), Kevin Droe (Music), Elizabeth Zwanziger (Modern Languages & TESOL), Lisa Millsaps (Social Sciences), Courtney Lubs (Teacher Practitioner)

Absent:
Cathy Miller (Math), Kyle Rudick (Speech & Theatre), Kyle Gray (Science), Ben Forsyth (Educator Preparation. Faculty Chair), Lyn Countryman (Clinical Experiences-ALT), Sheila Benson (English)

Guests:
Rob Boody (Director of Assessment), Vickie Robinson, Associate VP of Educator Preparation

II. Approval of December 14 Senate Meeting Minutes (Electronic)
Approved electronically with feedback.
III. Review the Teacher Education Bylaws and role of the Senate.
Responsibilities of Senate and Executive Council

Senate Functions:
- Policy Formation Function
- Curriculum Function
- Monitoring and Enhancement of Ed Prep Function

Executive Council Functions

Vickie Robinson – How does curriculum flow down and what does the Executive Council do? If there is discrepancy between two senates they will handle it.

Handout – please re-read and share with constituents – it is only as effective as communication between your department and what happens at senate.

The two senates’ process is 6-7 years old – prior it was called Council of Teacher Education. Then it split off into Elementary and Secondary.

IV. Education Newspaper Updates via Email

Jodi Grover, Information & Communications person for IACTE sends out articles from around the state connected with education.
Chad asked:
- Are they helpful?
- Is this the only place faculty see this information?

Comments:
- Several members read the emails right away
- Hard to sift through some of the information.
- Consensus was that JD and Chad should keep sending the emails.
- Executive Council would like this information as well.
V. Three Course Requirement Question Discussion and possible vote.

**Requirement for admission to program:**
- Have completed College Writing and Research (ENGLISH 1005) or equivalent with a C- or better
- Have completed Oral Communications (COMM 1000) or equivalent with a C- or better
- Have completed the Liberal Arts Core Category 1C (Quantitative Techniques & Understanding) with a grade of a C- or better

**History**
- Developed in the 80s based upon the old LAC prior to PPAT (praxis core)
- After PPAT was required, the thought was that the writing course could be used as a prep for test.
- Additionally, if a student failed a PPAT test, courses could be used as proof of remediation and the student would not have to retake the test.

**Current**
- In addition to 3 course requirement, students are now required to take Praxis Core (Reading, Writing, Math)
  - Check for basic skill competency in 3 areas/not Oral Comm
  - No remediation possibilities. Students have to retake.
- Difficulties with transfer students and equivalency
  - Really slows down process of admittance
- Other schools don’t have this requirement
  - Iowa, ISU, Coe, Wartburg

**Question:**
- Do we still need this requirement?

**Comments:**
- In addition to three course requirement students are now required to take Praxis Core (Reading, Writing and Math)
- We need to check for basic skills
- There’s no remediation
- Difficult with transfer students
- Other schools don’t have this requirement.
• What is the percentage of students not making the mark? Per Chad it’s about taking the class. Students are getting this somewhere else.
• Transfer students and 2nd BA’s are the groups that would benefit most from this.
• Cornerstone is a problem per Chad. If a Freshman comes in with no college credit for Oral Communication they are encouraged to take a Cornerstone course and Writing and Research as well. Students may get a C+ one semester and a D in another semester and have to take one course again.
• Is the Praxis Core a state requirement? Yes, per Chad.
• Some members felt that having the courses helped students pass the Praxis Core.
• Some felt that having the three course requirement held students up sometimes.
• Question regarding how closely the courses align with Praxis.
• Students must take the courses as part of LAC. If the requirement goes away the student isn’t required to take the courses until later.

**Chris Curran made the following motion:**
Remove the three course requirement prior to admittance to teacher preparation program. Maintain the praxis core requirement. Scheduling the three class requirement would be at the discretion of the college and department advising faculty to address student preparation for the Praxis Core or academic program needs.

Scott seconded. Motion passed.

VI. **Associate VP of Educator Prep Update-Vickie Robinson**

**Executive Council**
• Connect all the SOA’s for secondary teaching majors together
• Student outcomes assessment process – Good idea to write one of our outcomes that are all the same – similar to one thing in math, to science, etc. content, critical thinking.
• Need consistency through program
• Every year this needs to be done per Rob.
• These are the ones that are due in November.
• Assessment Council – Vickie and Rob – choose within your major - combine teaching with non-teaching or break it our separately.
• The Assessment Council, per Rob, met two days in teams of two and read each SOA and provided feedback. The essence of the feedback – not if you are meeting content but if you are meeting HLC expectations for process.
• Chad – met with Dean of CSBS – different from teaching vs. non-teaching in History
• Can we agree on a plan as secondary people? Chad may reach out to different department and see if there’s a thread.
• Secondary methods people – send chad the SOA they have done – report form state needs to be received before he meets with them. Spring semester - reacting to this
• Exec. Council – Larry Bice – lead for state team said we’re not going to have an influx of resources to UNI – do you need to do less? It is clear that faculty are stretched thin. State isn’t going allow hiring to help out. Report may say do less.
• Vickie – Provost Wohlpart did a great job – doesn’t mean that we let go of people we just take the pressure off the people  We received less money than expected but the committees that we used are not forgotten – we laid a foundation of the vision of what we want out TE grads to be like and what to know. We haven’t gone through that process before – valuable contribution.
• There won’t be a pilot or cohort – we don’t have the resources
• College of Business professional readiness program
  o Educator Prep will pilot 7 Professional Development workshops – starting March 7 until the end of April – free – students will sign up – 50-75 students
• ELL workshop, “How Not to Blow an Interview” and the female superintendent panel were all well attended.
• We are planning a purple bus trip to Fort Dodge in spring.
• Ben Forsyth - Organizing Fields of Opportunities – visit a school
• Charles City bus trip – faculty loved this.

VII. Program Approval Update

Original Plan from Nov. 16
• Get feedback in about 3-4 weeks.
  • Feedback on each standard.
- Each standard broke down as Strengths, Recommendations and Concerns.
- We must respond to the concerns.
  - 3 months to respond
- We will work with Department of Education for final changes before going to the State Board of Education.

Current Plan
- Still waiting for feedback...

We aren’t expecting a negative report.
Provost Wohlpart emphasized that Larry Bice from the Department of Education said there are many good things going on in our program.

VIII. Curriculum Change Reminder

Please remind your department as they start to develop changes to the curriculum for the 2019 catalog to consult with Educator Preparation.

IX. Upcoming Dates (subject to change)

**Elementary Senate**  
February 1 Location CBB 319  
March 8 (Joint) Location SEC 309  
April 5 Location CBB 319  
April 26 Location CBB 319

**Secondary Senate**  
February 15 Location CBB 319  
March 8 (Joint) SEC 309  
April 19 Location CBB 319  
May 3 Location CBB 319

**Convocation:** March 21, 2018, 4:00 PM, GBPAC